

NTT Evaluation, Reappointment and Promotion Process Schedule

Notification of Non-reappointment and Evaluation Requirement	Initial Appointment	First Reappointment	2 nd and Greater Reappointment	Multiple Year Appointments (up to 2 years in length)	Multiple Year Appointments (3-5 years in length)	Promotion up to and including Assistant Professor and equivalent	Promotion to Associate Professor and higher
Policy	Evaluation and notification of non-reappointment both due 4 months prior to expiration of first year of service	Evaluation and notification of non-reappointment both due 7 months prior to expiration of second year of service	Evaluation and notification both due at time of appointment. (12 month notice required unless funding runs out sooner.)	Notification of non-reappointment due 12 months prior to termination of appointment. Evaluation due every 12 months.	Notification of non-reappointment due 12 months prior to expiration of appointment. Evaluation due twice during the span of the appointment.	One month prior to promotion.	Follows the same time line as a full faculty promotion packet
Due to Dean's Office	Evaluation and notification both due 1 month prior to above notice date	Evaluation and notification are both due 1 month prior to above notice date	Evaluation and notification are both due 1 month prior to reappointment.	Evaluation and notification are both due 1 month prior to reappointment.	Evaluation and notification both due 1 month prior to the notice date above.	Two months prior to promotion.	Follows the same time line as a full faculty promotion packet